



**SOUTHERN LEYTE  
STATE UNIVERSITY**

Main Campus, San Roque, Sogod, Southern Leyte  
Email: president@southernleytestateu.edu.ph  
Website: www.southernleytestateu.edu.ph



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***The Board of Regents***

**MATRIX OF BOR COMMENTS AND ACTIONS AND MANAGEMENT COMPLIANCE, IMPLEMENTATION AND UPDATES**

**99<sup>th</sup> Board of Regents Regular Meeting**

Hybrid: SLSU & Google Meet

December 20, 2024, 10:0 AM-12:00NN

Present:

Hon. <b>ETHEL AGNES P. VALENZUELA</b> Commissioner, Commission on Higher Education	-Chairperson
Hon. <b>JUDE A. DUARTE</b> President, Southern Leyte State University	-Vice Chairperson
Hon. <b>MEYLENE C. ROSALES</b> Regional Director, National Economic and Development Authority, RO VIII	-Member
Hon. <b>JOHN GLENN D. OCAÑA</b> Regional Director, Department of Science and Technology, RO VIII	-Member
Hon. <b>REDNEY M. SOLOMON</b> President, Federation of Faculty Organizations	-Member
Hon. <b>ANNABELLE M. HUFALAR</b> President, Federation of Alumni Associations	-Member
Hon. <b>JAY LOU A. TERANTE</b> President, Federation of Supreme Student Councils	-Member
Hon. <b>LUCIO R. GERONA</b> Private Sector Representative	-Member
Hon. <b>ADONIS Q. TALABO</b> Private Sector Representative	-Member

Absent:

Hon. <b>THEA CARMELA D. DIANITO</b>	-Member
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Representing Hon. Senator ALAN PETER S. CAYETANO  
Chairperson, Senate Committee on Higher Technical and Vocational Education  
Hon. **CHRISTOPHERSON "COCO" YAP**  
Representing Hon. MARK O. GO  
Chairperson, House Committee on Higher, Technical and Vocational Education

-Member

Others Present:

Ms. **MABEL R. CALVA**

-Board Secretary

Mr. **ANFERNEE G. RUANTO**

Executive Assistant, Office of Commissioner EAP Valenzuela

Ms. **CLAERCHILLE JHULIA C. ROBIN-TAN**

Executive Assistant, Office of President JA Duarte

Agenda Items		Comments/Action of the Governing Board	Management Compliance to the BOR Comments/Implementation/Updates
<b>1.0</b>	<b>Financial Matters</b>		
	1.1 Proposed Enrollment and Availment of the Government Fares with the Procurement Service-Department of Budget and Management (PS-DBM) for the Procurement of Airline Tickets for Official Travels of Southern Leyte State University Employees and Officials	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 191, s. 2024</b> "APPROVING THE PROPOSED ENROLLMENT AND AVAILMENT OF THE GOVERNMENT FARES AGREEMENT (GFA) WITH THE PROCUREMENT SERVICE-DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM) FOR THE PROCUREMENT OF AIRLINE TICKETS FOR OFFICIAL TRAVELS OF SOUTHERN LEYTE STATE UNIVERSITY EMPLOYEES AND OFFICIALS"</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented. The MOA and other supporting documents have been submitted to the PS-DBM Central Office and acknowledged. Currently awaiting the return of the signed MOA, as well as further instructions from PS-DBM</li> </ul>





			regarding the processing of our initial credit line amounting to ₱500,000.00.
1.2	Proposed Policy Guidelines Governing the Management and Utilization of Vehicles Owned bu Southern Leyte State University	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 192, s. 2024</b> “APPROVING THE PROPOSED POLICY GUIDELINES GOVERNING THE MANAGEMENT AND UTILIZATION OF VEHICLES OWNED BY SOUTHERN LEYTE STATE UNIVERSITY</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/ proponent for information, guidance and implementation.</li> <li>➤ Implemented.</li> </ul>
1.3	Proposed Delegation of Authority in Approving Realignment of Funds Under Internally Generated Funds (Fund Cluster 5), Business Related Funds (Fund Cluster 6), and Trust Receipts (Fund Cluster 7)	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 193, s. 2024</b> “APPROVING THE PROPOSED DELEGATION OF AUTHORITY TO THE UNIVERSITY PRESIDENT FOR APPROVING THE REALIGNMENT OF FUNDS UNDER INTERNALLY GENERATED FUNDS (FUND CLUSTER 5), BUSINESS-RELATED FUNDS (FUND CLUSTER 6), AND TRUST RECEIPTS (FUND CLUSTER 7), SUBJECT TO ESTABLISHED SAFETY MEASURES”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/ proponent for information, guidance and implementation.</li> <li>➤ Implemented.</li> </ul>
1.4	Business Affairs and Resource Generation Office (BARGO) Proposals:		
1.4.1	Proposed Leasing of Space for Coffee Shop at the University Library	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 194, s. 2024</b> “APPROVING THE BUSINESS AFFAIRS AND RESOURCE GENERATION OFFICE (BARGO) PROPOSAL ON THE LEASING OF SPACE FOR A COFFEE SHOP AT THE UNIVERSITY LIBRARY, PROVIDED THAT THE SECURITY OF THE STUDENTS, EMPLOYEES, AND</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/ proponent for information, guidance and implementation.</li> <li>➤ Procurement of the required materials is</li> </ul>





		PROPERTY OF THE UNIVERSITY IS ENSURED”	underway, then bidding of tenants will follow.
1.4.2 Proposed Rental of Food Court Stall Reserved for Students’ Entrepreneurial Activities	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 195, s. 2024</b> “APPROVING THE BUSINESS AFFAIRS AND RESOURCE GENERATION OFFICE (BARGO) PROPOSAL ON THE RENTAL OF FOOD COURT STALL RESERVED FOR STUDENTS’ ENTREPRENEURIAL ACTIVITIES”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Purchase order for the procured food cart has been served to the contracted supplier; bidding for the tenant will follow after the delivery of food cart.</li> </ul>	
1.4.3 Proposed Reproduction of Students’ Output through BARGO Using Watermarked Bond Paper	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 196, s. 2024</b> “APPROVING THE BUSINESS AFFAIRS AND RESOURCE GENERATION OFFICE (BARGO) PROPOSAL ON THE REPRODUCTION OF STUDENTS’ OUTPUT USING WATERMARKED BOND PAPER”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented effective this year for the first batch of Faculty of Engineering students' theses.</li> </ul>	
1.5 Revised Hourly Rate Structure for Contract of Service (COS) Faculty in SLSU Undergraduate Programs	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 197, s. 2024</b> “APPROVING THE REVISED HOURLY RATE STRUCTURE FOR CONTRACT OF SERVICE (COS) FACULTY IN SOUTHERN LEYTE STATE UNIVERSITY UNDERGRADUATE PROGRAMS”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ It will be implemented in the first</li> </ul>	





			semester of Academic Year 2025–2026, as indicated in the approved proposal.
<b>2.0</b>	<b>Academic Matters</b>		
	2.1 Proposed Licensure Examination Performance Enhancement Program for the Bachelor of Science in Food Technology	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 198, s. 2024</b> “APPROVING THE PROPOSED LICENSURE EXAMINATION PERFORMANCE ENHANCEMENT PROGRAM FOR THE BACHELOR OF SCIENCE IN FOOD TECHNOLOGY”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented effective 2<sup>nd</sup> semester of AY 2024-2025 through the seminar class. The class will have their mock board exam this coming May 6–7, 2025.</li> </ul>
	2.2 Proposed Harmonization of the CHED-Noted Curriculum AY 2023-2024 for the Bachelor in Elementary Education for SLSU-Main Campus Students	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 199, s. 2024</b> “APPROVING THE PROPOSED HARMONIZATION OF THE CHED-NOTED CURRICULUM AY 2023-2024 FOR THE BACHELOR IN ELEMENTARY EDUCATION (BEED) PROGRAM FOR SLSU-MAIN CAMPUS STUDENTS”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented.</li> </ul>
	2.3 Proposed Revision of the Bachelor in Industrial Technology Nomenclature (from BIT to BIndTech) and Curriculum in Compliance with Newly Release PSG (CM NO. 13, s. 2023)	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 200, s. 2024</b> “APPROVING THE PROPOSED REVISION OF THE BACHELOR OF INDUSTRIAL TECHNOLOGY (BIT) NOMENCLATURE TO BACHELOR OF INDUSTRIAL TECHNOLOGY (BINDTECH) AND CURRICULUM IN COMPLIANCE WITH CHED MEMORANDUM ORDER</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented.</li> </ul>





		NO. 13, S. 2023”	
	2.4 Proposed Offering of BS in Agroforestry at SLSU-Hinunangan Campus	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 201, s. 2024</b> “APPROVING THE PROPOSED OFFERING OF THE BACHELOR OF SCIENCE IN AGROFORESTRY (BSAF) PROGRAM AT SLSU HINUNANGAN CAMPUS”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Hinunangan Campus submitted the last compliance documents to CHEDRO and is expecting the issuance of the Certificate of Program Readiness anytime soon.</li> </ul>
<b>3.0</b>	<b>Research and Extension Matters</b>		
	3.1 Proposed Co-hosting of the 2025 Conference on Education and Training Sustainability (Vietnam)	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 202, s. 2024</b> “APPROVING THE PROPOSED CO-HOSTING OF THE 2025 CONFERENCE ON EDUCATION AND TRAINING FOR SUSTAINABILITY (CETS) BY SOUTHERN LEYTE STATE UNIVERSITY”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented. The conference was held in Vietnam in March 2025.</li> </ul>
	3.2 Proposed Establishment of LIG-ON TBI (Leveraging Innovpreneurship in Generating livelihood Opportunities and Nurturing resilient communities Technology Business Incubator	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 203, s. 2024</b> “APPROVING THE PROPOSED ESTABLISHMENT OF LIG-ON TBI (LEVERAGING INNOVPRENEURSHIP IN GENERATING LIVELIHOOD OPPORTUNITIES AND NURTURING RESILIENT COMMUNITIES TECHNOLOGY BUSINESS INCUBATOR) AT SOUTHERN LEYTE STATE UNIVERSITY”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation</li> <li>➤ The TBI unit has conducted preliminary activities for the implementation of LIG-</li> </ul>





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			<p>ON TBI through benchmarking visits to select universities in Mindanao, such as the University of Southeastern Philippines AGIlab TBI and the University of Science and Technology in Southern Philippines CDO bites last March 17-21, 2025. The unit is also working on the comments from the review committee on the proposed TBI manual. The finalized manual is scheduled to be submitted for the board's approval in the second quarter. Implementation activities will commence once the manual is approved, ensuring that all processes and procedures are properly guided and standardized.</p>
<b>4.0</b>	<b>Administrative Matters</b>		
	4.1 Revisions of Existing Manuals:		
	4.1.1 Proposed Revision of the Library Manual	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 204, s. 2024</b> "APPROVING THE PROPOSED REVISION OF THE LIBRARY MANUAL OF SOUTHERN LEYTE STATE UNIVERSITY"</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented.</li> </ul>





	4.1.3 Proposed Revision of the Freedom of Information Manual	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 205, s. 2024</b> “APPROVING THE PROPOSED REVISION OF THE FREEDOM OF INFORMATION (FOI) MANUAL OF SOUTHERN LEYTE STATE UNIVERSITY”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented.</li> </ul>
	4.2 Proposed New Manuals:		
	4.2.1 Proposed Revision of National Training Service Program Manual	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 206, s. 2024</b> “APPROVING THE PROPOSED NATIONAL SERVICE TRAINING PROGRAM (NSTP) MANUAL OF SOUTHERN LEYTE STATE UNIVERSITY”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented.</li> </ul>
	4.2.2 Proposed Gender and Development Operations Manual	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 207, s. 2024</b> “APPROVING THE PROPOSED GENDER AND DEVELOPMENT (GAD) OPERATIONS MANUAL OF SOUTHERN LEYTE STATE UNIVERSITY”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented.</li> </ul>
	4.2.3 Proposed Creative Works Manual	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 208, s. 2024</b> “APPROVING THE PROPOSED CREATIVE WORKS MANUAL OF SOUTHERN LEYTE STATE UNIVERSITY”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> </ul>





			➤ Implemented.
4.3	Application of Study Leave with Pay of Mr. Brayan A. Bornias to Pursue Doctor of Philosophy in Food Science at the University of the Philippines Los Baños, Laguna	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 209, s. 2024</b> “APPROVING THE APPLICATION FOR STUDY LEAVE WITH PAY OF MR. BRAYAN A. BORNIAS TO PURSUE A DOCTOR OF PHILOSOPHY IN FOOD SCIENCE AT THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS, LAGUNA EFFECTIVE FIRST SEMESTER OF THE ACADEMIC YEAR 2024-2025 UNTIL THE SECOND SEMESTER OF THE ACADEMIC YEAR 2026-2027”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Implemented.</li> </ul>
4.4	SLSU Strategic Internationalization Plan (SIP) 2025-2029	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 210, s. 2024</b> “APPROVING THE SLSU STRATEGIC INTERNATIONALIZATION PLAN (SIP) 2025-2029”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> <li>➤ Mobility programs were implemented, strategic partnerships were forged, international conference hosting and co-hosting were conducted, and application for international rankings was made from January to March 2025.</li> </ul>
A.	MATTERS FOR CONFIRMATION		
1.	Designations of Faculty and Staff	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 211, s. 2024</b> “CONFIRMING THE DESIGNATIONS OF FACULTY AND</li> </ul>	➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and





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		ADMINISTRATIVE STAFF”	implementation.
2.	Appointments of Faculty and Staff	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 212, s. 2024</b> “CONFIRMING THE APPOINTMENTS OF FACULTY AND ADMINISTRATIVE STAFF”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> </ul>
3.	Memorandum of Agreements Signed by the University President with Various Partner Agencies	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 213 s. 2024</b> “CONFIRMING THE MEMORANDUM OF AGREEMENT AND MEMORANDUM OF UNDERSTANDING SIGNED BY THE UNIVERSITY PRESIDENT WITH VARIOUS PARTNER AGENCIES”</li> </ul>	<ul style="list-style-type: none"> <li>➤ A copy of the board resolution was forwarded to the concerned office/proponent for information, guidance and implementation.</li> </ul>
4.	Board Resolutions Approved via Referendum	<ul style="list-style-type: none"> <li>➤ <b>Approved.</b></li> <li>➤ <b>BOR Resolution No. 214, s. 2024</b> “CONFIRMING THE RESOLUTIONS PASSED AND APPROVED BY THE GOVERNING BOARD WITHIN AUGUST TO SEPTEMBER 2024 VIA REFERENDUM”</li> </ul>	

Certified true and correct:

  
**MABEL R. CALVA**  
Board Secretary

Attested:

  
**JUDE A. DUARTE, DPA**  
University President

