



Publication of Vacant Position

Head of Agency	:	PROSE IVY G. YEPES, Ed.D.
Position	:	University President
Mailing Address	:	Southern Leyte State University - Main Campus, Brgy. San Roque, Sogod, Southern Leyte
Contact Person	:	HAZELLE V. ASALDO, MDM
Position	:	Director, UHRMD
E-mail Address	:	recruitment_sg@southernleytestateu.edu.ph

POSITION TITLE	:	PART-TIME INSTRUCTORS
Status	:	Contract of Service
Monthly Salary	:	P 170.00 per contact hour

Minimum Qualifications:

Vacancy	:	Twelve (12)
Education	:	MS/PhD in INFORMATION TECHNOLOGY/COMPUTER SCIENCE/INFORMATION SYSTEM/ALLIED COURSES
Experience	:	None required
Training	:	None required
Eligibility	:	None required

Competencies Required:

- ✓ Knowledge and expertise in his/her field of discipline
- ✓ Ability to organize teaching-learning processes to enable students to maximize their learning potentials
- ✓ Ability to create and manage a conducive learning environment and at the same time monitor, guide and assess student learning
- ✓ Deep sense of responsibility to render service for student's holistic development

Documents Required:

Interested and qualified applicants should signify their interest in writing. Diverse applicants are encouraged to apply. Attach the following documents to the application letter and send or submit to the address below not later than **JUNE 18, 2022**:

1. Application letter addressed to the University President
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Photocopy of License and Board Passing Rate;
4. Photocopy of Transcript of Records;; and
5. Certificates of trainings/seminars attended during the last five (5) years;
6. Performance rating in the present position for one (1) year (if applicable);

QUALIFIED APPLICANTS are advised to send your application documents to Southern Leyte State University, Main Campus, Sogod, Southern Leyte or may email application in **ONE (1) PDF file** to recruitment_sg@southernleytestateu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Prepared by:

HAZELLE V. ASALDO, MDM
Director, UHMRD
Member, HRMPSB for Faculty

Noted by:

ANNABELLE M. HUFALAR, DevEdD
VP for Academic Affairs
Chair, HRMPSB for Faculty